

Key Information Document CIS

This document sets out key information about your relationship between your agency and Exchequer Solutions used in your engagement, this document will be provided to you before you engage with your agency and Exchequer Solutions.

Included below is a full description of what you can expect, during your engagement with us, including how we calculate your payment and what deductions you can expect to see and why.

Umbrella Company	Exchequer Solutions
Telephone number	01244 500 195
Email	info@exchequersolutions.co.uk
Website	www.exchequersolutions.co.uk
Recruitment Company	
Telephone number	
Email	
Website	

As we care about our contractors if you are unhappy with our service, please contact our customer services team and we will try to help you, In the event we can't solve your query and you require further assistance, you can contact ACAS on the below contact details:

Telephone Number	0300 123 1100
Email Address	www.acas.org.uk

Example Pay based on 40 Hours @ £13 per hour

Name of Worker	
Contract type	CIS
Who will pay the worker	Exchequer Solutions
Rate of Pay to Exchequer Solutions	£12
Pay Intervals	Weekly

Example flow of income	Umbrella income	Worker Income
Gross income received by Exchequer Solutions	£520	X
Our Margin- Retained for our services	£17	X
Public Liability Insurance is a requirement and can be added to your margin for £3 per week	£0	X
Example of your gross income of pay to you	X	£503
Deductions from your Pay required by law (Tax) 20% based on UTR verification.	X	£100.60
Example net take home pay	X	£402.40

Please note, all CIS workers are responsible for organising their own nation Insurance and Tax return at the end of the tax year.