

KEY INFORMATION DOCUMENT – CLIPPER CIS

The Key Information Document provides transparency around how you are paid by the employment business (recruitment agency) you are planning on engaging with. It will give you more immediate access to key pay related information before agreeing terms with the employment business and a clear idea of how any fees and deductions will affect your pay.

GENERAL INFORMATION

Your name:	Worker name (<i>optional inclusion</i>)
Name of employment business:	Sphere Solutions Limited
Name of umbrella company:	Clipper Contracting Group Ltd
Who will be responsible for paying you:	Clipper Contracting Group Ltd
Type of contract you will be engaged on:	Contract for Services
How often will the umbrella company pay you:	Weekly

PAY RELATED INFORMATION

Minimum contract rate paid to Clipper Contracting Group from the recruitment agency	£13
Deductions from income received by Clipper Contracting Group from the recruitment agency	Clipper Contracting Group company margin (£17)
Worker deductions	CIS Tax at appropriate rate based on UTR verification
Opt-out of regulation 32 of the conduct regulations	Yes – subject to recruitment agency issuance

REPRESENTATIVE EXAMPLE STATEMENT

Clipper Contracting Group receipts from Agency			
	Units	Rate	
Basic Pay	40.00	15.00	600.00
Overtime	-	-	-
	40.00		600.00
Deductions from Clipper Contracting Group			
Company Margin			17.00
Gross Amount payable to worker (taxable pay)			
Gross Taxable pay			583.00
Deductions to be made			
Construction Industry Scheme (CIS) tax at 20%			116.60
Other agency deductions			-
Net Pay			466.40

The Employment Agency Standards (EAS) Inspectorate is responsible for the enforcement of this new regulation. You can raise a concern with them directly on 020 7215 5000 or eas@beis.gov.uk.